

2026 Fall Semester

Dongguk University MBA

Admission Guidelines for New Students



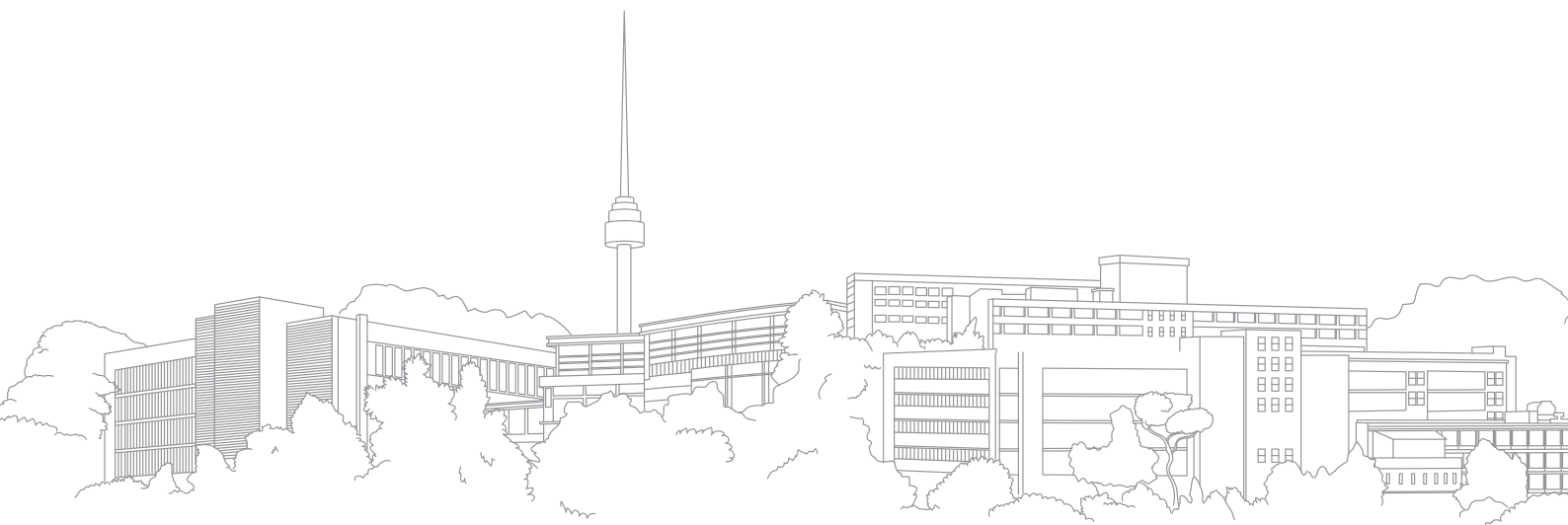
2026 Fall Semester

MBA

Admission Guidelines for New Students

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Dongguk MBA History

March 1973	Graduate School of Business Administration established
March 2007	Approved by the Ministry of Education and Science Technology to establish the Graduate School of Business(MBA)
December 2007	Dual degree agreement signed with The University of Texas at Dallas, USA
October 2008	Acquired Korean Business Education Accreditation (KABEA)
August 2012	Acquired international accreditation from AACSB (Association to Advance Collegiate Schools of Business)
August 2018	Successfully renewed AACSB international accreditation
September 2021	Launched new MBA programs: <ul style="list-style-type: none"> • Business Data Analytics MBA • Medical Device Innovation MBA • Pharm MBA
February 2024	Program Name Changed: Pharmaceutical MBA → Pharm MBA
January 2025	Successfully renewed AACSB international accreditation
October 2025	Launched new MBA programs : Global Healthcare MBA, Global Hallyu Business MBA, Start-Up Accelerator MBA
March 2026	Program Name Changed: Business Data Analytics MBA → Business AI Analytics MBA Launched new MBA program: Global Sports Business MBA

Introduction to MBA Programs

Training Business Professionals with Expertise in Business Data Analytics

Dongguk University Graduate School of Business (Dean: Uk Jung) builds on the legacy of its business school established in 1973. It is AACSB-accredited and offers advanced, globally-aligned curricula led by top-tier faculty.

The school offers Dongguk MBA to strengthen executive capabilities and the full-time Dongguk Global MBA. In addition, three specialized programs tailored for working professionals – Business Core MBA, Business AI Analytics MBA, Global Healthcare MBA, Global Hallyu Business MBA, and Start-up Accelerator MBA, Global Sports Business MBA – focus on developing analytical and industry-relevant skills.

Classes are held online in the evenings (Wed, Fri) and offline on Saturdays, with flexible scheduling allowing graduation in three semesters. With over 90% scholarship coverage, modular courses, and dedicated lounges, the program supports a career-friendly learning environment. Its central Seoul location near Namsan is another key advantage.

Dongguk Global MBA A Specialized Program for Global Talent Development

Dongguk Global MBA is a full-time program offered in two tracks: an English Track conducted entirely in English, and a Chinese Track combining lectures in Chinese and English. Designed to cultivate globally competent business professionals, the program delivers cutting-edge management theories and practical knowledge to prepare students for rapidly changing business environments.

The curriculum includes core MBA subjects and offers in-depth study in areas such as Human Resources & Strategy, Marketing, Finance, Accounting, MIS, and Operations Management. It provides comprehensive business education for students from diverse academic backgrounds and professionals seeking advanced expertise. With partnerships established with top universities worldwide, the program actively promotes the internationalization of MBA education through a wide range of global exchange and collaboration opportunities.

Admission Process and Guidelines

1. Eligibility Criteria

A. General Eligibility

- a. Applicants who have earned a bachelor's degree from a domestic or international university (including those who have completed a self-study bachelor's degree program or are expected to graduate by August 2026)
- b. Applicants recognized by law as having equivalent or higher academic qualifications
- c. Applicants from all academic backgrounds and majors are eligible to apply
- d. International applicants **may only apply for the Dongguk Global MBA program**

B. International Admissions (Applicants must meet either **a** or **b** below)

- a. Both the applicant and their parents are non-Korean nationals. (Applicant, father, and mother must all hold non-Korean nationality.)
- b. The applicant is a non-Korean national who has completed their entire education (elementary, middle school, high school, and university) outside of Korea. (Only the applicant is a non-Korean national.)

2. Admission Schedule

Description	First Round	Second Round	Remarks
Application & Fee Payment	May 4 (Mon) – May 22 (Fri), 2026 (10:00 – 17:00)	June 22 (Mon) – July 10 (Fri), 2026 (10:00 – 17:00)	– Download the form from https://mbaen.dongguk.edu and send it to mba@dongguk.edu via email – Application Fee : KRW85,000
Document Submission	May 4 (Mon) – May 26 (Tue), 2026 (10:00 – 17:00)	June 22 (Mon) – July 13 (Mon), 2026 (10:00 – 17:00)	Document Submission: • Submit scanned copies via email first, and send the original documents by post to arrive by the application deadline. • Address : Graduate School of Business, Dongguk University (2nd Floor, Business School Building) 30, Pildong-ro 1-gil, Jung-gu, Seoul, 04620, Republic of Korea
Interview (Scheduled)	May 30, 2026 (Sat)	July 18, 2026 (Sat)	– Online interview – Interview time: To be notified individually
Announcement (Scheduled)	June 4, 2026 (Thu)	July 23, 2026 (Thu)	– Successful applicants will be notified individually via email
Tuition Payment	To be announced upon confirmation	To be announced upon confirmation	Individual notification

※ Note: The 2nd round may not be held if all seats are filled during the 1st round.

3. Evaluation Criteria

- a. Interview is conducted after document screening
- b. Applicants are selected based on total evaluation scores (out of 100 points)

Category	Academic Ability	Study Plan	Others (Experience & Potential)	Total
Score Allocation	60	20	20	100

4. Guidelines for International Applicants

A. Eligibility

Eligibility by Nationality	A. Both the applicant and their parents are non-Korean nationals. (Applicant, father, and mother must all hold non-Korean nationality.); or B. The applicant is a non-Korean national who has completed their entire education (elementary, middle school, high school, and university) outside of Korea. (Only the applicant is a non-Korean national.)
Others	• Only students admitted through the international admissions track are eligible for the International Student Scholarship

B. Required Documents for International Applicants

Category	Required Documents	Submission Quantity			Document Submission Details
		Original	Notarized	Plain Copy	
Required for All Applicants	Application Form			1	• Download the designated form from https://mbaen.dongguk.edu and attach one passport-size photo (3.5cm × 4.5cm)
	Self Introduction & Study Plan			1	• Download the designated form from http://mbaen.dongguk.edu
	Consent for Academic Records Verification			1	• Download the designated form from https://mbaen.dongguk.edu • Only required for applicants who graduated from overseas universities. • Invalid without the applicant's signature
	A copy of the applicant's passport			1	• Applicants currently residing in Korea must also submit a copy of their Alien Registration Card
	Certificate of (Expected) Graduation and Bachelor's Degree Certificate (Both pre- and posttransfer institutions must be submitted, if applicable.)			1	• Graduates from Chinese universities: Submit one notarized copy each of the Certificate of Graduation and the Bachelor's Degree Certificate (both factual notarization and notarized translation are required).
			1		• Graduates from Korean universities: Submit the original Certificate of Graduation and Certificate of Degree Conferment. (The actual diploma is not accepted.) ※The Certificate of Graduation must clearly state the degree awarded.
				1	• Graduates from countries other than Korea and China ※ An apostille or consular legalization (issued by the Korean Embassy in the respective country) is required. The document must also include the grading scale (full marks).
	Degree and Academic Credential Verification Certificate from the Chinese Ministry of Education			1	• For graduates with both bachelor's and master's degrees from China • Issued by https://www.chsi.com.cn/学信网 · Submit 1 English copy each of: Degree Verification and Academic Verification • Junior college transfer: submit junior college verification as well ※Only a degree verification certificate is accepted. (Graduation verification certificates are not valid)
	Official Transcript covering all four years of undergraduate study			1	• Transcripts must be in English or Korean (notarized translation accepted) • Transfer students: submit transcripts from all attended institutions
	Bank Balance Certificate (Minimum USD 20,000 required)		1		※ Submission Deadline: July 2026 (to be submitted after tuition payment) • Bank balance certificates from both domestic and international banks are accepted. (Bankbook copies are not permitted.) • Issued within 30 days of the application date. • For Chinese bank certificates, funds must be frozen for 6 months from the submission date. • Equivalent currencies to USD 20,000 are accepted (e.g., RMB 140,000, KRW 26 million). • Full scholarship recipients may submit an official scholarship certificate instead. ※ Original documents submitted will not be returned. It is strongly recommended that applicants prepare additional copies in advance for use in future visa applications.
	Recommendation Letter (Optional)		1		• Submission is not mandatory. Submit only if you already have one. • Free format, in English or Korean
	Proof of Nationality (for both applicant and parents)			1	• Acceptable documents include a passport, national ID card, or equivalent official identification
	Certificate of Family Relationship (Applicant, Father, and Mother)			1	• A notarized certificate verifying birth information (e.g., birth certificate or certificate of fact) * In case of divorce or death of a parent: Submit a notarized divorce or death certificate.
Certified Language Proficiency Score Report (Optional)			1	• Not required, but may be submitted if available (only valid, unexpired certificates will be accepted) • Korean: TOPIK Level 4 or above only • English: Minimum scores – PBT 530, CBT 197, iBT 71, IELTS 5.5, CEFR B2, TEPS 600 • Scores from tests not listed above will not be accepted. ※ Only applicants who submit valid language scores will be considered for the international student scholarship (50%) after admission. Submissions after the application deadline will not be considered.	

Category	Required Documents	Submission Quantity			Document Submission Details
		Original	Notarized	Plain Copy	
Before Admission Entire Academic Program Completed Abroad (Only applicable if the applicant is a foreign national and both parents are Korean citizens)	Elementary, Middle, and High School Graduation Certificates		1		• Consular authentication or an apostille must be obtained from the Korean embassy in the applicant's country or the applicant's embassy in Korea.
	Academic Transcripts from Elementary, Middle, and High School		1		• Consular authentication or an apostille must be obtained from the Korean embassy in the applicant's country or the applicant's embassy in Korea.
	Academic Transcripts from Elementary, Middle, and High School	1			※ Document must include entry and exit records from the applicant's year of birth up to the date of submission.
Foreigner of Korean Descent	Certificate of Loss of Nationality	1			• Proof of Loss/Renunciation of Korean Nationality (Applicant and Parents), e.g., Basic Certificate

C. Submission Address

Address	Contact Number
Graduate School of Business, Dongguk University (2nd Floor, Business School Building) 30, Pildong-ro 1-gil, Jung-gu, Seoul, 04620, Republic of Korea	Tel. 02-2260-8882(Chinese language), 02-2260-8884(English language),8885 Fax. 02-2260-3684

D. Important Notes on Nationality

- 1) Dual nationals and stateless individuals are not considered foreign applicants.
- 2) Foreign nationality acquired after birth must have been held for at least two years before the application date to qualify as a foreign applicant.

E. Post-Admission Guidelines for Foreign Applicants

- 1) Issuance of Certificate of Admission
 - Can be requested and issued only after tuition payment is completed
 - Will not be issued if any required admission documents remain unsubmitted
- 2) Application for Student Visa (D-2)
 - For residents in Korea: Must visit the immigration office to apply for a change of visa status by Monday, August 31, 2026
 - For residents outside Korea: Must apply at the Korean embassy or consulate in their home country
- 3) Embassy or immigration office may request financial and academic documents. Prepare in advance.
- 4) Dormitory – Students must apply after admission
 - Dormitory Fee: Namsan Haksa (Seoul Campus) approximately KRW 1,595,680 per 4 months (based on the 2026 academic year)
 - For application procedures, schedule, and detailed information, please refer to the Namsan Haksa website (<https://dorm.dongguk.edu/>)

5. Important Notes

- a. Once the application has been submitted, modifications to the application form or cancellations are not permitted. Submitted documents are non-returnable, and the application fee is non-refundable.
- b. Applicants are responsible for any disadvantages resulting from failure to submit required documents or submission of incomplete documents.
- c. If any false information, document forgery, or other fraudulent activities are discovered, admission or enrollment will be revoked.
- d. Applicants who submit a certificate of expected graduation must submit an official certificate of graduation by August 31, 2026(Monday). (Failure to obtain a bachelor's degree will result in the cancellation of admission.)
- e. Matters not specified in this admission guide will be handled in accordance with relevant laws and the university's academic regulations. In the event of any discrepancies between the Korean and English versions of the admissions guide, the Korean version shall take precedence.

Degree Overview

1. Duration : 4 semesters
2. Class Schedule

Dongguk Global MBA-English Program

Monday, Wednesday, and Friday
 (Daytime, In-person Classes)

3. Maximum Credits per Semester : 13 credits
4. Graduation Requirements
 - a. Completion of designated required courses (Ethics and Economics)
 - b. Minimum total credits earned: 45 credits
 - c. Minimum GPA: 3.0

5. Tuition per Semester For 2026 Academic Year (Unit: KRW)

Category	Admission Fee	Tuition Fee	Total	Student Association Fee
International Students	1,021,000	10,066,000	11,087,000	250,000

Dongguk MBA Scholarships

Scholarship Type	Eligibility Criteria	Scholarship Amount
International Student Scholarship	<ul style="list-style-type: none"> International students admitted through the international admission track with either TOPIK 4+ or TOEFL PBT 530, CBT 197, iBT 71, IELTS 5.5, CEFR B2, TEPS 600+ To maintain the scholarship from the second semester, a minimum GPA of 3.5 is required 	50% of tuition fee
	<ul style="list-style-type: none"> International students admitted through the international admission track 	30% of tuition fee
Dongguk Family Scholarship	<ul style="list-style-type: none"> Graduates of Dongguk University (undergraduate or graduate programs) Holders of a bachelor's degree conferred by the Minister of Education after completing 84 or more credits at Dongguk University's DUICA or Future Convergence Education Center Holders of a bachelor's degree conferred by the President of Dongguk University through the Academic Credit Bank System 	100% of admission fee
		50% of tuition fee for the first 2 semesters
	<ul style="list-style-type: none"> Holders of a bachelor's degree conferred by the Minister of Education after completing 63 or more credits at Dongguk University's DUICA or Future Convergence Education Center 	100% of admission fee 30% of tuition fee for the first semester
Special Contribution Scholarship	<ul style="list-style-type: none"> Outstanding new students and individuals who have contributed to the development of the Graduate School of Business 	20% to 30% of tuition fee
Industry-Academia Cooperation Scholarship	<ul style="list-style-type: none"> Employees of partner agreement (MOU) 	30% of tuition fee
Academic Excellence Scholarship	<ul style="list-style-type: none"> Awarded to the single top academic achiever in the Dongguk Global MBA program 	100% of tuition fee
Student Council Service Scholarship	<ul style="list-style-type: none"> Awarded to student council officers 	20% to 50%
New Student Recommendation Scholarship	<ul style="list-style-type: none"> Current student who recommends a new applicant The recommender must submit the New Student Recommendation Form together with the new student's application documents. (Scholarships will only be awarded if the recommendation form is submitted at the time of application; forms submitted later will not be accepted.) The scholarship will be granted to the recommending student only if the recommended new student is admitted and completes registration. 	10% of tuition fee

Directions

Directions to the Graduate School of Business Office



[By Car]

After passing through the main gate of Dongguk University, enter the underground parking lot located on the right.

Take the elevator near the parking lot entrance to the 1st floor. After exiting the elevator, go down the stairs on the right to reach the 2nd floor of the Business School Building.

[By Public Transportation]

From Exit 6 of Dongguk Univ. Station (Line 3), take the escalator and follow the path indicated on the guide map.

Take the elevator up to the 2nd floor.

After getting off the elevator, walk past the stairs, proceed straight down the hallway, and the Business School Office will be located on the right.

Admission Inquiry

Contact Information

- Tel: (02)2260-8884, 8885
- Fax: (02)2260-3684
- Homepage: <https://mba.dongguk.edu/>
- Email: mba@dongguk.edu
- Address: Graduate School of Business, Dongguk University (2nd Floor, Business School Building)
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